

SOUTH DAKOTA DEPARTMENT OF LABOR AND REGULATION
SOUTH DAKOTA APPRAISERS CERTIFICATION PROGRAM

308 S. Pierre St. , Pierre SD 57501
Tel: 605.367.3803 dlr.sd.gov/appraisers

2017 RENEWAL APPLICATION
FOR STATE CERTIFIED, LICENSED OR REGISTERED APPRAISER

INSTRUCTIONS: (Please type or print)

DO NOT WRITE IN THIS SPACE

1. Complete the information requested below and obtain notarization.
2. Attach a check or money order payable to the Appraiser Certification Program
3. All fees are non-refundable.
4. Renewals received 10/1/17 and after are subject to a \$25.00 per month penalty fee.

Date Application Recd _____
Date Application Approved _____
Date Issued _____
Authorized Signature _____

Check (✓) the type of appraiser license/certificate that you are applying for renewal, and complete the appropriate application sections.
All applicants must complete the "Applicant Data" section below.

SPECIFIC CERTIFICATE/LICENSE RENEWAL

State Certified General Appraiser	Fees: Annual	\$350.00		
	National Registry	40.00		
	TOTAL	-----	-\$390.00	
State Certified Residential Appraiser	Fees: Annual	\$335.00		
	National Registry	40.00		
	TOTAL	-----	-\$375.00	
State Licensed Appraiser	Fees: Annual	\$325.00		
	National Registry	40.00		
	TOTAL	-----	-\$365.00	
State Registered Appraiser	Fees: Annual	\$175.00		
	TOTAL	-----	-\$175.00	
Inactive-----	Fees: State Certified General	\$350.00	State Licensed	\$325.00
	State Certified Residential	\$335.00	State Registered	\$175.00

APPLICANT DATA (MUST BE COMPLETED BY ALL APPLICANTS - TYPE OR PRINT IN INK on line above EACH ENTRY)

CURRENT CERTIFICATE NUMBER _____

Applicant Name (Last, First, Middle) _____ Date of Birth (Month, Day, Year) _____

Name as You Wish It to Appear on Your Certificate _____ Residence County _____

Resident Address (Street/P.O. Box, City, State, Zip Plus 4) _____ Home Telephone Number _____

Business Name _____ Business Telephone Number _____

Business Address (Physical) Include City, State, Zip Plus 4 _____ E-Mail Address _____

Business Address (Mailing) Include City, State, Zip Plus 4 _____ Social Security Number _____

Driver License Number & State of Issuance _____

(Continued on Next Page)

Please check (√) either yes or no for each question in the appropriate section below. (All applicants must complete.)

1. Have you ever had a real estate appraiser certificate or license **disciplined** with suspension, censure, reprimand, revocation, probation or any other method of discipline **in South Dakota or any other state or jurisdiction?** yes no If yes, give a **detailed** explanation.
2. Have you ever been denied an appraiser certificate or license in South Dakota or any other state or jurisdiction? yes no
3. Are there any investigations, complaints, or disciplinary action **currently pending against you** as a real estate **appraiser** or as a licensee or certificate holder in **another regulated occupation, trade, or profession**, in South Dakota or in any other state or jurisdiction?
yes no
4. **Have you ever been disciplined** with suspension, denial, censure, reprimand, revocation, probation or any other method of discipline of a certificate or license **by another regulated occupation, trade, or profession (other than appraising)** in this state or another state or jurisdiction? yes no
5. Have you ever been convicted or found guilty of **any** criminal offense other than a traffic violation? (i.e., DUI, disorderly conduct, simple assault, failure to show financial responsibility, etc.) yes no
6. Have you ever been convicted or pled guilty or nolo contendere to a misdemeanor involving moral turpitude or to a felony before a court of competent jurisdiction in this or any other state? yes no
7. Have you completed any of your **continuing education** requirement with on-line courses? yes no if yes, did you personally complete the entire course(s) without any assistance? yes no
8. Do you hold a real estate **appraiser** license or certificate in another state? yes no If **yes**, give **state(s)** and **license or certificate number(s)**.
9. Do you have a South Dakota Real Estate Commission broker license? yes no If **yes**, give **license or certificate number**.

If you answered "yes" to any of the questions 1 through 6, attach a thorough explanation.

AFFIDAVIT

I hereby state that I have fully read and understand the questions presented in this application and have answered them truthfully and completely. I affirm that I have read and agree to comply with all provisions of the South Dakota Appraiser License laws and rules. I acknowledge that my failure to make a full and accurate disclosure of any information called for herein may result in the denial of my application. I further acknowledge that any license or certificate I may obtain on the basis of this application may be revoked or suspended for my failure to disclose full and accurate information herein.

I will furnish additional information or documentation as may be deemed necessary by the South Dakota Department of Labor and Regulation for the verification of the information I have disclosed in this application.

I will not hold myself out as a state certified general appraiser, state certified residential appraiser, state licensed appraiser, or state registered appraiser until the license or certificate authorizing me to do so is in my possession.

I hereby declare under penalty of perjury that the foregoing answers and statements are true and correct.

Signature of Applicant (Must be signed in presence of Notary)

Date of Signature

**NOTARY PUBLIC
EMBOSSER SEAL OR
RUBBER STAMP**

SUBSCRIBED AND SWORN BEFORE ME, THIS _____ DAY OF _____, 20_____.

Notary Public Signature

Commission Expires

Notary Public Name (Typed or Printed)

This completed renewal application together with the appropriate renewal fees should be submitted to:

Department of Labor & Regulation, Appraiser Certification Program, 308 S. Pierre Street, Pierre, SD 57501-3137

