

**APPLICATION FOR DESIGNATION AS SEASONAL EMPLOYER**

**South Dakota Department of Labor and Regulation**  
 Unemployment Insurance Division  
 PO Box 4730, Aberdeen, SD 57402-4730 • Phone 605.626.2312 • Fax 605.626.3347 • www.sdjobs.org

**See reverse of this form for information regarding the requirements and responsibilities of seasonally designated employers.**

**Owner or Corporate Name**

**UI Account Number**

**Business Name or DBA**

**Address**

**Complete description of business operations:**

Total number of employees in each month of the years indicated:

Year	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
20												
20												
20												

When do you usually commence business activity each year (i.e., the date you usually begin employing more than basic caretaking personnel)?

When do you usually suspend activities each year (i.e., the date beyond which you employ only necessary caretaking personnel)?

If you employed anyone during any of the months of your off season in any of the years listed above, list below the names of all such individuals, describe their work and give dates of employment.

Add any additional information you consider pertinent to this application.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Title \_\_\_\_\_

Phone \_\_\_\_\_

Do not write in this space, for SD DLR use only  
 Approved       Rejected  
 Date \_\_\_\_\_  
 Designation \_\_\_\_\_  
 By \_\_\_\_\_

## Information for Employers

### Definition of Seasonal Industry

A seasonal industry or employing unit is one which customarily suspends its operations for revenue for a period of five months or more within a calendar year except for basic caretaking activities.

### Designation of Seasonal Employer

A seasonal employer is one who is operating in a seasonal industry as defined above and who, upon application, is so designated by the Department.

### Duration of Season

The following industries have been designated as seasonal industries in South Dakota. The season of operation is shown following the industry classification.

- (A) Summer hotels, inns, camps, curio shops, roadside restaurants, ice cream and soft drinks stands, and stable and trail ride operations: May 1 to October 1
- (B) Drive-in theatres and concessions: April 15 to November 1
- (C) Racetracks and racetrack concessions: May 15 to October 1
- (E) Carnivals: May 1 to October 1
- (F) Seasonally operated country clubs and golf courses: April 1 to November 1
- (G) Seasonally operated chair lifts: May 1 to November 1
- (H) Seasonally operated ski resorts: November 1 to May 1
- (I) Baseball teams and ball park concessions: May 1 to September 15
- (J) Outdoor swimming pools: May 15 to September 15  
Retail fireworks stands: May 1 to September 15
- (K) Tourist souvenir stores, tour buses, information centers, and other operations in the tourist industry:  
Retail nurseries classified in industry number 444220 as enumerated in the North American Industrial Classification Manual (NAICS): May 1 to October 31
- (L) Seasonally operated small game cleaning services, hunting preserves or game lodges: September 1 to February 1

### Benefit Eligibility of Seasonal Employees

When an employer has been designated as operating in a seasonal industry, former employees who were engaged in other than year-round work will be eligible to draw unemployment insurance benefits based on wages earned with the seasonal employer only for weeks of unemployment when the major portion of such week falls within the designated season of operation of that industry.

### Reporting Requirements

Approval of application for designation as a seasonal employer does not in any way affect the employer's obligation to make all reports required under the unemployment insurance law or regulations.