



**State of South Dakota**  
**Division of Motor Vehicles**  
**445 E. Capitol Avenue**  
**Pierre, SD 57501**

VALIDATION AND  
OFFICE USE ONLY

605-773-3541 | [http://dor.sd.gov/Motor\\_Vehicles/](http://dor.sd.gov/Motor_Vehicles/)

**Application for Physically Disabled Parking Permit and License Plates**

**A**

**Instructions**

**Complete and submit this application to your County Treasurer's Office with applicable fees.**

Note: you must be a resident of South Dakota to qualify for the special plates. If you do not possess a valid SD Driver's License, some other form of proof (SD utility bill in your name, ect.) is required. See pages 3 and 4 for more details.

**B**

**Applicant Information**

Name \_\_\_\_\_ Dependent Name (if applicable) \_\_\_\_\_

Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

County \_\_\_\_\_ Applicant's SD Driver License # or Social Security # \_\_\_\_\_ Applicant's Email Address \_\_\_\_\_

**C**

**Permits**

Select the type of permit that you are applying for. Check all permits that apply. See Page 2 for medical certification, which is required for all permits.

<input type="checkbox"/>	<b>Permanent Portable Permit</b> (Permanent permits must be renewed every five years. A doctor certification is not required upon renewal)
<input type="checkbox"/>	<b>Renewal of Permanent Portable Permit</b> (This permit is renewable 90 days prior to the expiration date. A doctor certification is not required upon renewal)
<input type="checkbox"/>	<b>Two Portable Permits Requested</b> (Permanent Permits only)
<input type="checkbox"/>	<b>A Second Portable Permits Requested</b> (Permanent Permits only)
<input type="checkbox"/>	<b>Temporary Portable Permit</b> (Issued for a temporary disability not to exceed twelve months)
<input type="checkbox"/>	<b>Renewal of Temporary Permit</b> (See Page 2 for medical certification)
<b>Original Permit/DP Number:</b> _____	
<b>Previous Expiration Date:</b> _____	

**D**

**Plates/  
Vehicle Information**

Select the type of plates that you are applying for then complete vehicle information. Note: a \$5 fee is required for each set of license plates to be mailed.

<input type="checkbox"/>	<b>Disabled License Plates</b>
<input type="checkbox"/>	<b>Replacement of Special License Plates</b> (\$10 duplicate plate fee, \$5 mailing fee and affidavit for duplicate plates)
Reason for replacement: _____	

Vehicle Year \_\_\_\_\_ Weight \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_

Title Number \_\_\_\_\_ VIN Number \_\_\_\_\_

Body Type \_\_\_\_\_ Current permanent portable parking permit number (if applicable) \_\_\_\_\_

**E**

**Signature**

I hereby request that a portable physically disabled parking permit or license plates be issued in the name of the applicant (certified applicant). I certify that I am a resident of South Dakota and that the above information is accurate and by signing this application, I certify that I have read and understand this application pertaining to physically disabled parking responsibilities, uses and penalties and fines of using and displaying a physically disabled parking permit or special license plates. I further understand that it is a class 1 misdemeanor to submit a false or fraudulent application or to alter a permit. I also give permission to the applicant's physician to supply the information requested on this application.

Signature is by: (Check one)

\_\_\_ Medically Certified Applicant (print name) \_\_\_\_\_

\_\_\_ For Applicant By (print name and relationship) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please have your physician complete the following page. Check all circumstances that apply. A disability in and of itself is not a valid criterion for certification.

	Cannot walk 200 feet without stopping to rest.
	Cannot walk without the use of, or assistance from, a brace, cane, crutch, another person, a prosthetic device, a wheelchair, or another assertive device.
	Is restricted by lung disease to such an extent that the person's forced (respiratory) expiratory volume for one second, when measured by spirometry, is less than one liter, or the arterial oxygen tension is less than 60 mm/hg on room air at rest.
	Uses portable oxygen.
	Has a cardiac condition to the extent that the person's functional limitations are classified in severity as class III or class IV according to the American Heart Association leaflet, "The functional and therapeutic classifications of patients with diseases of the heart," in print on June 1, 1990.
	Is severely limited in ability to walk due to an arthritic, neurological, or orthopedic condition.

**Please check applicable condition of applicant/dependent**

	<b>Physical disability is permanent.</b> (If checked, portable permit must be renewed every five years, but does not require doctor certification upon renewal.)
	<b>Physical disability is temporary.</b> (Portable permit can be issued for a maximum length of one year.) Date of onset / / _____ Expected date of recovery ___/___/___

**Physician Note:** Permissive use of physically disabled parking facilities should only be approved in those situations where an applicant or dependent's physical or medical condition is such that it is impossible or causes severe physical hardship on the applicant or dependent to use parking facilities other than those reserved for physically disabled parking.

**Physician's Statement:** Under punishment of perjury, in my opinion the applicant meets one or more of the six conditions listed under ARSD 64:34:01:01:01 and entitles the applicant or dependent to receive a permanent or temporary portable permit, or license plates as provided under South Dakota law and regulation.

Physician's Name	Address	Phone
Physician's Signature		Date

**COUNTY TREASURER'S SECTION (MUST BE COMPLETED)**

Permit Number: \_\_\_\_\_ Issue Date: \_\_\_\_\_  
License Plate Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_

# PHYSICALLY DISABLED PERSON'S PERMIT USAGE INSTRUCTIONS

## PLEASE READ THE FOLLOWING INFORMATION BEFORE COMPLETING THE APPLICATION FOR A PHYSICALLY DISABLED PERSON'S PARKING PERMIT OR DESIGNATED PHYSICALLY DISABLED PERSON'S LICENSE PLATES."

Please note that you must be a resident of South Dakota to qualify for the special plates and permit. If you do not possess a SD driver license, some other proof of physical residence in the state is required (example: utility bill in your name indicating a physical SD address).

### **I. RESPONSIBILITIES**

- A. By completing and signing the application, you are requesting issuance of either a special portable permit or vehicle license plates to park in reserved parking for individuals with physical disabilities. By signing the application, you are also subject to all rules, laws, regulations and fines governing the use of the special portable permit or license plates.

### **II. ELIGIBILITY**

- A. Eligibility for special portable permit or vehicle license plates. (ARSD 64:34:01:01 ) Persons with physical disabilities which limit or impair their ability to walk 200 ft. without assistance are eligible for a portable permit or vehicle license plates. Such persons must meet one or more criteria as certified by a licensed physician.
- B. The parent or legal guardian of a dependent with physical disabilities which limit or impair their ability to walk 200 ft. without assistance are eligible for a portable permit or vehicle license plates. Such persons must meet one or more criteria as certified by a licensed physician.

### **III. TYPES OF RESERVED PHYSICALLY DISABLED PERSON'S PARKING PERMITS:**

- A. Permanent portable permits are issued to individuals who have a permanent physical disability. They are issued for a maximum of five (5) years and can be renewed. Renewal does not require doctor certification.
- B. Temporary portable permits are for individuals who have a temporary physical disability and expire not more than 12 months after the date of issuance.
- C. Vehicle license plates with appropriate reserved physically disabled person's designation are issued only to individuals with permanent physical disabilities.

**NOTE:** In all three cases, if the applicant is no longer considered to have a physical disability or is deceased, the distinctive portable permit or license plates shall be surrendered to the County Treasurer. Failure to surrender the portable permit or license plates is a Class 2 Misdemeanor.

### **IV. USE OF PERMIT OR SPECIAL VEHICLE LICENSE PLATES**

- A. The permit or special license plates are to be used only to transport a physically disabled person(s) and permit the operator of a vehicle transporting the physically disabled person(s) to park only for the time reasonably necessary to load or unload passengers in any space reserved for the physically disabled.
- B. When using a reserved physically disabled person's parking site to load or unload a physically disabled person, the permit must be visibly displayed through the front windshield of the vehicle.
- C. For safety reasons, before exiting a designated physically disabled person's parking site, the permit must be removed from the rearview mirror before the vehicle is set into motion.
- D. All physically disabled person's parking permits bear an expiration date. A permit may be renewed 90 days prior to its expiration date by completing a permit application and, if required, having it validated by a physician. Applications may be obtained through your local County Treasurer's Office.

### **V. PENALTIES AND FINES**

- A. Individuals giving false information on the application for a portable permit or special license plates or altering a portable permit are subject to a Class 1 Misdemeanor.
- B. Failure to display a portable permit does not excuse the permit holder from parking violations issued because of failure to display the permit. (ARSD 64:34:01:05)
- C. Any person who is not certified as physically disabled who exercises the reserved parking privileges granted to individuals with disabilities will be subject to a Class 2 Misdemeanor. The court shall assess a fine of not less than \$100 if the parking space is marked in accordance with the Americans with Disabilities Act Accessibility Guidelines as of January 1, 2002. (SDCL 32-30-11.3)

- D. If the applicant is no longer a person with a physical disability, is deceased, or if the applicant no longer transports persons with physical disabilities, the portable permit and/or special license plates must be surrendered within 30 days to the county treasurer of the applicant's county or residence. Failure to do so is a Class 2 Misdemeanor. The court shall assess a fine of not less than \$100 if the parking space is marked in accordance with the Americans with Disabilities Act Accessibility Guidelines as of January 1, 2002.
- E. The owner of any vehicle not displaying a serially numbered certificate or special license plates parked in a parking space designated as reserved for people with physical disabilities is subject to a Class 2 Misdemeanor. The court shall assess a fine of not less than \$100 if the parking space is marked in accordance with the Americans with Disabilities Act Accessibility Guidelines as of January 1, 2002.

**VI. CLASS 1 OR 2 MISDEMEANOR DEFINITION (§ 22-6-2)**

- A. Except as otherwise provided by law, misdemeanors are divided into two classes which are distinguished from each other by the following maximum penalties which are authorized upon conviction:
  - 1. Class 1 Misdemeanor: one year imprisonment in a county jail or one thousand dollar fine, or both:
  - 2. Class 2 Misdemeanor: thirty days imprisonment in a county jail or two hundred dollar fine, or both.

**VII. CARE AND REPLACEMENT OF THE PORTABLE PERMIT**

It is the responsibility of the permit holder to ensure that the permit(s) is kept in a secure place to prevent the permit from being lost or stolen. The permit holder will be held responsible for any misuse of any permit which has not been reported lost or stolen to law enforcement and to the Division of Motor Vehicles, Special Licensing Section.

If a permit is reported lost or stolen to the proper agencies, the permit reported may not be reactivated if found or returned to the permit holder. Once the permit is reported lost or stolen, it is flagged invalid and should not be used. The permit should be returned to your County Treasurer.

Any alterations to the permit void the permit.

In the event that a permit becomes deteriorated to the point where any information is obliterated, the permit holder must replace the permit. The deteriorated permit should be returned with the application for a replacement permit.

Application is made through your local County Treasurer's Office.