

**SOUTH DAKOTA DEPARTMENT OF REVENUE
BUSINESS ACTIVITY QUESTIONNAIRE**

The purpose of this questionnaire is to aid the South Dakota Department of Revenue in determining whether the taxpayer has established sufficient nexus or a physical presence in the State of South Dakota to require the taxpayer to register with the state and begin collecting and remitting applicable sales, use and contractors' excise tax. Please fill in the questionnaire as completely as possible and return to the Department. This questionnaire is NOT a license application. Please contact our department at 1-800-829-9188 to request an application or you may download an application from our web site at <http://dor.sd.gov>.

A. GENERAL INFORMATION (Please print or type)

1a. Legal Name	1b. DBA (Fictitious Name)	2. Federal Employers Identification Number (FEIN)	
3. Address	City	State	Zip Code

4. Web Site _____ E-Mail Address _____

5. Type of Ownership: (Check one)

Single Owner
 Partnership
 Limited Liability Co.
 Trust
 Corporation
 Limited Liability Partnership
 Other (describe): _____

6. Do you have any current or cancelled tax licenses issued by the SD Department of Revenue? Yes No
 If "Yes", indicate the SD Sales, Use, or Contractors' Excise Tax license number: _____

7. Description of Products Sold/Services Provided: _____

8. How often do you sell to customers in South Dakota: 1-5 times per year Continually As customer requests

9. How many customers do you have in South Dakota? _____ (Please attach listing of SD customers and their taxable/exempt status)

10. Estimated yearly sales in SD: Sales Taxable _____ Non-Taxable Sales _____

11. When did you start doing business in South Dakota? _____

12. Has your company discontinued doing business in South Dakota? Yes No
 If "Yes", indicate your last date of sale: _____

13. What other states (besides South Dakota) are you currently doing business in? _____

B. SOUTH DAKOTA BUSINESS ACTIVITIES (Answer the following questions based on the entity's activities)

Does your company:

1. Have a location in South Dakota? Yes No
2. Have service people that call on customers in South Dakota? Yes No
3. Have salespeople (resident or nonresident) that enter SD to promote or sell your products and services? Yes No
4. Have independent reps (resident or nonresident) that enter SD to promote or sell your products and services? Yes No
5. Own property in South Dakota? Yes No
6. Lease tangible personal property in South Dakota? Yes No
7. Install or repair products in South Dakota? Yes No
8. Have contracts with a third party to build, install, repair, or service equipment or products in South Dakota? Yes No
9. Have displays at trade shows or farm shows? Yes No
10. Sell samples, brochures, display or promotional items in South Dakota? Yes No
11. Sell strictly to customers that will be reselling your products? Yes No

12. Advertise in South Dakota by catalogs or brochures mailed to customers? Yes No
13. Advertise by telemarketing? Yes No
14. Have a South Dakota telephone number or Post Office box used for taking orders? Yes No
15. Deliver products by common carrier, UPS, or postal service? Yes No
16. Deliver products in your own delivery vehicles? Yes No

Are your SOUTH DAKOTA customers:

1. Government agencies (city, county, state, federal or tribal)? Yes No
2. Accredited schools (grade school, high school, vo-tech or university)? Yes No
3. Hospitals (non-profit)? Yes No
4. Non-profit organizations? Yes No
5. Contractors who do construction work? Yes No
6. Service providers (such as accountants, engineers, attorneys)? Yes No
7. Distributors who ultimately sell to retailers for resale? Yes No
8. Dealers or retailers who ultimately sell to end-consumers? Yes No
9. End consumers or users of the product or service? Yes No

C. CONTACT INFORMATION

1. Person(s) to contact regarding information provided on this inquiry:

Name: _____ Title: _____

Address: _____ Telephone Number: _____

_____ Date: _____

ADDITIONAL INFORMATION REQUIRED TO EXPLAIN THE BUSINESS OPERATIONS IN SOUTH DAKOTA SHOULD BE ATTACHED. MAIL COMPLETED FORM TO:

South Dakota Department of Revenue
 ATTN: Tax Discovery Unit
 445 East Capitol Avenue
 Pierre, SD 57501-3185