

Domestic Employer Application to Withdraw from Annual Wage and Contribution Reporting**South Dakota Department of Labor and Regulation**

Unemployment Insurance Division

PO Box 4730, Aberdeen, SD 57402-4730 • Phone 605.626.2312 • Fax 605.626.3347 • www.sdjobs.org

Complete and submit this form to the above address if the Unemployment Insurance (UI) Division has determined you are a domestic employer and you wish to no longer report to the UI Division on an annual basis. Quarterly wage information and contribution payment will be required.

Account Number:	
Employer Name:	
Street or P. O. Box:	
City, State and Zip Code:	

The above domestic employer applies to withdraw their **Domestic Employer Election to Report Quarterly Wages and Pay Contributions Annually**. The employer understands a timely application must be submitted before the method of reporting wages and payment of contributions may again be changed.

The employer understands quarterly wage and contribution reports will become due and are required to be filed and paid by the employer no later than the end of the month following the end of the calendar quarter for which the contributions become due. Penalty and interest may apply if quarterly reports are not filed and contributions paid timely. If the employer is no longer liable, the employer is responsible to timely notify the UI Division.

Calendar Quarter: January 1 to March 31

April 1 to June 30

July 1 to September 30

October 1 to December 31

Due Date: Postmarked by April 30

Postmarked by July 31

Postmarked by October 31

Postmarked by January 31

The effective date of this election is the first day of January, _____(year). It is understood and agreed that this election must be received no later than December 31 to be effective at the beginning of the next calendar year.

Signature of Employer or Authorized Representative:	Title:
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This election must be signed by the employer or an authorized representative of the employer.

Print Your Name:	Date:
Telephone Number:	Email Address:

For SD DLR use only:

Approved date _____ By _____

Effective date _____