



# State of South Dakota

Motor Vehicle Division

445 E. Capitol Avenue

Pierre, SD 57501

605-773-3541 | [http://dor.sd.gov/Motor\\_Vehicles/](http://dor.sd.gov/Motor_Vehicles/)

VALIDATION AND  
OFFICE USE ONLY



SDCL 32-5-147 through  
32-5-155

## Driver's Privacy and Protection Act

### Request for Vehicle Information by Removal Agencies and Mechanics

**A**

Instructions

Submit this form to your county treasurer's office, mail it into the Motor Vehicle Division at the address above, or email it to [dppa@state.sd.us](mailto:dppa@state.sd.us). Complete this form in its entirety to ensure a prompt response, incomplete forms can result in a rejection of your request. Responses will be sent by email or via US Mail. Responses will not be faxed. Requests made by out-of-state businesses must be accompanied by a copy of a business license issued by your state.

**B**

Applicant Information

Business Name (Required)	FEIN Number (Required)	SD Sales Tax License Number	
Mailing Address (Required)	City (Required)	State (Required)	ZIP Code (Required)
Contact Person (Required)	Phone (Required)	Email	

**C**

Vehicle Information

Year (Required)	Make (Required)	Model (Required)	Plate Number
Title Number	State	VIN Number (Required)	

**D**

Authorization for Release of Information

We are a South Dakota based towing agency requesting the name and address of any titled owners or lienholders to provide them with notification that this vehicle has been towed and/or impounded.

We are an out-of-state towing agency requesting the name and address of any titled owners or lienholders to provide them with notification that this vehicle has been towed and/or impounded. **We have attached a copy of our business license.**

We are a South Dakota based vehicle repair business requesting the name and address of any titled owners or lienholders to provide them with notification of our intent to obtain a title as the result of an unpaid repair bill.

We are an out-of-state vehicle repair business requesting the name and address of any titled owners or lienholders to provide them with notification of our intent to obtain a title as the result of an unpaid repair bill. **We have attached a copy of our business license.**

Other (Please describe below)

**E**

Signature

In requesting and using this information, I acknowledge that this disclosure is subject to the Driver's Privacy Protection Act (Public Law 103-322) and South Dakota law. This request is made under the penalties of the law.

\_\_\_\_\_  
Applicant Signature (Required)

\_\_\_\_\_  
Applicant Name Print (Required)

\_\_\_\_\_  
Date (Required)

**F**

Reasons for Rejection (Office Use Only)

Not a removal agency or mechanic.

Form is incomplete, required information missing. \_\_\_\_\_

Must Provide a copy of business license.

Other: \_\_\_\_\_