



Email and Fax Authorization

The Department of Revenue offers secure messaging through Voltage Encryption, a safe environment where businesses and consumers can communicate with the Department and be confident their confidential information is secure. Secure messaging is the only method of electronic mail a Department employee can use to communicate electronically with you and your business unless you authorize the use of email or fax. If you prefer that the Department use regular email or fax rather than secure messaging, complete this form.

I authorize the Department to communicate with the below listed business owners, employees and 3rd party representatives¹ by

E-mail

Fax

Name/Title	Email Address	Fax Number

I acknowledge that email and fax communications are not secure, and that confidential information sent via these methods may be intercepted and used by unauthorized persons. I accept these conditions and waive any claim against the State of South Dakota, the South Dakota Department of Revenue, and all of its employees that might arise from an unauthorized interception and/or use of email or fax. I am listed in the official records held by the South Dakota Secretary of State or Department of Revenue as the owner, partner, corporate officer, or member of the entity bearing the identification number listed below.

Business Name	FEIN or SD License #
Signature of Owner or Authorized Officer	Date
Printed Name/Title	Phone #

This Form must be completed by business owner or authorized officer and cannot be completed by a third party representative. This authorization remains effective until revoked in writing by either party. To revoke, write "cancel previous authorizations" in the name/title box. Complete your business information, sign, and return the form.

Mail form to: South Dakota Department of Revenue
 445 East Capitol Avenue
 Pierre, SD 57501
 1-800-829-9188
<http://dor.sd.gov/>

¹ For all third party representatives, an Information Release Authorization form is also required. This form can be found at www.state.sd.us/eforms/secure/eforms/E1365V3-Information_Release_Authorization.pdf